

Become a RentSmart Member

How to Register and Enrol in RentSmart Educator Training



Step 1: Start Your Registration

Visit:

<https://rentsmartmembers.ca/rentsmart-subscriptions/>

You will be asked:

“Do you have a Coupon Code that you purchased or were given?”

If NO

1. Answer the registration questions on the screen.
2. Enter your organization name and mailing address for invoicing.

This tells us how many staff you want to register

It also tells us where to send the invoice

What happens next?

- Our team will receive your request
- An invoice will be emailed to you

Payment options

- Credit card (via a secure Square link), or
- Direct invoicing

After payment

- You will receive a Coupon Code by email (if registering multiple staff, you will receive a multi-use code).
- Use these code(s) to create individual accounts and enrol in training (see steps below)

If YES

Create your RentSmart account

1. Select Continue
2. Complete the form to create your individual account
3. Enter your Coupon Code when prompted. This allows you to continue without entering payment details.
4. Select your organization from the list. If your organization is not listed, you will be prompted to add it

You have now created your RentSmart account.

Step 2: Enrol in Upcoming Educator Training

1. Click “Enrol in Educator Training” (top left menu)
2. Select your province and training date
3. Select your organization
4. Click Finish Enrolling

You will receive an email confirmation of your training spot. This email includes a link to the Educator Agreement Form.

Please read and submit this form before the first day of training.

The Zoom link and pre-workshop orientation will be sent to your email approximately one week before Day 1 of training.

Student Educator Dashboard: What You’ll Have Access To

Once enrolled, your dashboard includes:

Educator Manual

Located under *Manuals & Materials*

E-Learning Modules

- Self-paced
- Completed before or alongside the live workshops
- You do not need to finish all modules before training begins, but it is recommended to complete the modules corresponding to the live workshops.

Day 1: Creating Safe Spaces + Module 1

Day 2: Modules 2 and 3

Day 3: Modules 4, 5, and 6

Additional Resources

- Supplementary materials
- Helpful links and reference documents

If you have any questions about registration, please email rentsmart@centre.support